

SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2024

MINUTES

TRUSTEES PRESENT: Ann Fleming Brown, Tina Chericoni Versaci, Renee Bradley, Ray Gillen, Gary Hughes, Michael Karl, Margaret King, and Maureen Mbanga

ALSO PRESENT: Patrick Ryan, Tiombé Tatum, President's Council, and other College faculty and staff

ABSENT: Damonni Farley

1) WELCOME AND CALL TO ORDER

Ann Fleming Brown called the meeting to order at 5:30 p.m.

2) Subsequently a Motion was made to enter into Executive Session

Upon motion by Trustee King and seconded by Trustee Karl, the motion was unanimously approved.

Present for Executive Session: Dr. Moono, Tiombé Tatum, Paula Ohlhous, Ann Fleming Brown, Tina Chericoni Versaci, Renee Bradley, Ray Gillan, Gary Hughes, Michael Karl, Margaret King, and Maureen Mbanga

Upon motion by Trustee Hughes and seconded by Vice Chair Chericoni Versaci, the resolution was unanimously approved.

Reconvene Regular Board Meeting called at 6:22 p.m.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

3) **APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF APRIL 15, 2024 AND CONSENT AGENDA**

RESOLVED, that the Minutes of the of April 15, 2024 meeting and consent agenda be approved as submitted and read; and be it further

#24-43 RESOLVED, that the personnel items listed in the Consent Agenda be approved.

4) **CONSENT AGENDA**

#24-44 **UNREPRESENTED ADMINISTRATIVE STAFF APPOINTMENTS**

WHEREAS, the Board of Trustees adopted a personnel policy which provides for initial, regular and career administrative appointments for members of the unrepresented administrative staff: and

WHEREAS, the President has recommended appointments for eligible individuals, it is hereby,

RESOLVED, that the Board of Trustees hereby approves the following appointments, as listed below, in accordance with the policy on the unrepresented administrative staff for:

INITIAL ADMINISTRATIVE APPOINTMENT: September 1, 2024 through August 31, 2025

(This is an initial administrative appointment for up to one year)

None.

INITIAL CAREER ADMINISTRATIVE: September 1, 2024 through August 31, 2026

(This is an initial two-year career appointment as a result of five successful one-year consecutive appointments.)

Mark Bessette, Assistant Dean for Financial Aid and Access

CAREER ADMINISTRATIVE: September 1, 2024 through August 31, 2026

(This is an annual extension of the current appointment into a continuing two-year career appointment.)

Dr. David Brough, Dean of School of Hotel, Culinary Arts & Tourism
Dr. David Clickner, Vice President for Strategic Initiatives and Planning
Linda Czub, Confidential Secretary
Marisa Daigle, Bursar
Dale Miller, Director of Institutional Research
Paula Ohlhous, Executive Director for Human Resources
Patrick Ryan, Executive Vice President for Administration and Finance
Anthony Schwartz, Director of Facilities
Amiee Warfield, Controller

INITIAL REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025

(An initial appointment may be for a period of up to one year commencing on September 1 and continuing through to August 31 of the next following year. A shorter initial appointment may be made at the discretion of the President.)

Veronica Pagan, Coordinator of Workforce Development and Community Education

FIRST REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025

(A regular administrative appointment may be a one-year appointment for a period from

September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

Michael Bricault, Coordinator of Buildings and Grounds
Catia Laird de Polanco, Chief Diversity Officer
Dr. Mark Meachem, Vice President for Academic Affairs
Ellen Mesley as Assistant Director of Employee Benefits and Well-Being
Juilliane Malibago as Human Resources Assistant
Dr. Hope Sasway, Dean of the Math, Science, Technology and Health Division
Marianne Senneca, Vice President for Development and External Affairs
Dr. Eric Savage, Director of Aviation Programs
Tiombé Tatum, Chief of Staff

SECOND REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025(A second regular administrative appointment may be a one-year appointment for a period from September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

Eric Fluty, Associate Vice President of Campus Safety/Peace Officer (Armed)
Tanya Scime, Director of Human Resources

THIRD REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025
(A third regular administrative appointment may be a one-year appointment for a period from September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

Dr. Christopher Brellochs, Dean of the School of Music
Stephen Fragale, Associate Vice President of Student Affairs
Brian Kasler, Assistant Vice President of Administration
April Snow, Chief Information Officer
Karen Tanski, Executive Director of Marketing and Public Relations

FOURTH REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025
(A fourth regular administrative appointment may be a one-year appointment for a period from September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

Theresa Fay, Confidential Secretary
Sarah Wilson-Sparrow, Vice President of Workforce Development and Community Education (partially grant funded)

FIFTH REGULAR APPOINTMENT: September 1, 2024 through August 31, 2025
(A fifth regular administrative appointment may be a one-year appointment for a period from September 1 through August 31 made by the Board of Trustees upon the recommendation of the President. A shorter regular appointment may be made in the discretion of the President.)

None

#24-45 APPOINTMENT OF PROFESSIONAL STAFF ELIGIBLE FOR REAPPOINTMENT

WHEREAS, the President has recommended a one-year term appointment, for the professional staff member eligible for reappointment; it is hereby

RESOLVED, that the individual of the professional staff listed below be appointed for a one-year term appointment for the academic year beginning September 1, 2024 to August 31, 2025, pursuant to the Agreements between the County of Schenectady and the SUNY Schenectady Union of the Faculty and Professionals (UFP).

CONSIDER FOR REAPPOINTMENT EFFECTIVE SEPTEMBER 1, 2024

STRATEGIC INITIATIVES AND PLANNING

Anna Sherman, Admissions Advisor

#24-45A RESOLUTION TO REAPPOINT MICHELLE KRAINES AS ASSISTANT DIRECTOR OF WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION (GRANT FUNDED)

WHEREAS, it has been recommended that Michelle Kraines be appointed as Assistant Director of Workforce Development and Community Education; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Michelle Kraines be reappointed as Assistant Director of Workforce Development and Community Education from September 1, 2024 through August 31, 2025; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the Union of the Faculty and Professionals (UFP) collective bargaining agreement.

#24-45B RESOLUTION TO APPOINT MATTHEW MALOY AS DIRECTOR OF WORKFORCE DEVELOPMENT MOBILE TRAINING LABS (GRANT FUNDED)

WHEREAS, it has been recommended that Matthew Maloy be appointed as Director of Workforce Development Mobile Training Labs; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Matthew Maloy be reappointed as Director of Workforce Development Mobile Training Labs from September 1, 2024 through August 31, 2025; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the Union of the Faculty and Professionals (UFP) collective bargaining agreement.

#24-45C RESOLUTION TO REAPPOINT DANIELLE SLOAN AS ASSISTANT DIRECTOR OF WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION (GRANT FUNDED)

WHEREAS, it has been recommended that Danielle Sloan be appointed as Assistant Director of Workforce Development and Community Education; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Danielle Sloan be reappointed as Assistant Director of Workforce Development and Community Education from September 1, 2024 through August 31, 2025; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the Union of the Faculty and Professionals (UFP) collective bargaining agreement.

#24-45D RESOLUTION TO REAPPOINT TRICIA TERLECKY AS ASSISTANT DIRECTOR OF WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION (GRANT FUNDED)

WHEREAS, it has been recommended that Tricia Terlecky be reappointed as Assistant Director of Workforce Development and Community Education; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Tricia Terlecky be reappointed as Assistant Director of Workforce Development and Community Education from September 1, 2024 through August 31, 2025; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the Union of the Faculty and Professionals (UFP) collective bargaining agreement.

#24-45E RESOLUTION TO REAPPOINT JASON LOHRASEB AS ASSISTANT DIRECTOR OF WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION (GRANT FUNDED)

WHEREAS, it has been recommended that Jason Lohraseb be reappointed as Assistant Director of Workforce Development and Community Education; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Jason Lohraseb be reappointed as Assistant Director of Workforce Development and Community Education from September 1, 2024 through November 3, 2024, and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the Union of the Faculty and Professionals (UFP) collective bargaining agreement.

#24-46 RESOLUTION REAPPOINT JAIMEE KING AS EXECUTIVE DIRECTOR FOR THE SCHENECTADY COLLEGE AND CAREER OUTREACH CENTER

WHEREAS, it has been recommended that Jaimee King be reappointed as Executive Director for the Schenectady College and Career Outreach Center (SCCOC); and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Jaimee King be reappointed as Executive Director for the Schenectady College and Career Outreach Center (SCCOC) for the period of July 1, 2024 to June 30, 2025, subject to; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#24-47 RESOLUTION TP REAPPOINT ELIZABETH COWAN AS PARTICIPANT SERVICES SPECIALIST OF THE SCHENECTADY COLLEGE AND CAREER OUTREACH CENTER

WHEREAS, it has been recommended that Elizabeth Cowan be reappointed as Participant Services Specialist for the Schenectady College and Career Outreach Center (SCCOC); and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Elizabeth Cowan be reappointed as Participant Services Specialist for the Schenectady College and Career Outreach Center (SCCOC) for the period of July 1, 2024 to June 30, 2025, subject to; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#24-48 RESOLUTION TP REAPPOINT CHRISTINE GOSS AS ASSOCIATE EXECUTIVE DIRECTOR FOR THE SCHENECTADY COLLEGE AND CAREER OUTREACH CENTER

WHEREAS, it has been recommended that Christine Goss be reappointed as Executive Director for the Schenectady College and Career Outreach Center (SCCOC); and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Christine Goss be reappointed as Associate Executive Director for the Schenectady College and Career Outreach Center (SCCOC) for the period of July 1, 2024 to June 30, 2025, subject to; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

#24-49 GRANTING OF EMERITUS STATUS

WHEREAS, the Faculty of SUNY Schenectady had requested that the Board of Trustees consider granting Emeritus Status to retiring Faculty members with 12 or more years of service to the College, and

WHEREAS, the Board of Trustees approved the recommendation to consider retiring Faculty members for such designation, per Resolution #11-155, dated October 24, 2011, which was amended June 16, 2014, in accordance with Resolution #14-116; and

WHEREAS, a listing of eligible retirees has been developed and a review of their service and accomplishments during their employment at SUNY Schenectady has been conducted, and

WHEREAS, recommendations have been made by members of the Faculty and the President of the College to grant individuals Emeritus Status, it is hereby

RESOLVED, that the Board of Trustees hereby grants the following individuals Emeritus Status, in accordance with procedures adopted by the Board of Trustees, per Resolution #14-116:

- Donna Corbisiero, Associate Professor of Liberal Arts

#24-50 PROFESSIONAL DEVELOPMENT REQUEST – DR. MARK MEACHEM

RESOLVED, that the Board of Trustees hereby approves the following professional development request in accordance with the policies and procedures of the College: Dr. Mark Meachem, Vice President for Academic Affairs, to attend the SUNY Association of Chief Academic Officers Conference at Poughkeepsie, NY, from June 10 through June 12, 2024.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

5) REPORT OF THE CHAIR

Presented by Vice Chair Chericoni Versaci:

The Foundation is happy to announce a new Campaign gift from Mohawk Honda for \$25,000. Many thanks to Foundation Board member, Kara Haraden for her work on this generous gift.

The Foundation continues to utilize the FreeWill program and is happy to report a new \$5,000 estate commitment that arrived in response to our spring campaign last week.

Comprehensive Campaign fundraising efforts during the Quiet Phase are moving along. **As of April 24**, the campaign total is **\$3,374,867**. We have several active solicitations underway and more on the horizon. The steering committee meets again on April 25 and monthly thereafter.

- Student Award Winners: Hemmattie Gobind and Jasmatie Lutawan
“The Programming Chemist” poster for the Association for Computing Machinery (ACM) New York Celebration of Women in Computing (NYC-WiC) held in Lake George April 12th and 13th, 2024.

#24-51

RESOLUTION AUTHORIZING THE PRESIDENT OF SUNY SCHENECTADY TO ENTER INTO A PRELIMINARY AGREEMENT WITH SCHENECTADY COUNTY AND ADIRONDACK AQUATIC CENTER FOR THE CONSTRUCTION AND OPERATION OF AN AQUATIC CENTER

WHEREAS, the SUNY Schenectady President by memorandum dated May 9, 2024 recommends that Schenectady County enter into a preliminary agreement with Schenectady County and Adirondack Aquatic Center (a not-for profit corporation) regarding the operation and construction of an Aquatic Center on land owned by Schenectady County; and

WHEREAS, the President advises that the proposed Aquatic Center will be 80,000+/- square feet that will be constructed on County-owned land that is adjacent to the Student Housing; and

WHEREAS, the most recent estimate for the construction of the Aquatic Center is \$41,731,551.00; and

WHEREAS, there are three primary sources for funding of this project:

1. The State University of New York provides fifty percent (50%) of the eligible funding of the cost of SUNY Schenectady construction projects;
2. The Adirondack Aquatic Center has raised \$21.5 million for this project; and
3. Schenectady County will provide \$5 million, and any other additional funds necessary for the final fifty percent match; and

WHEREAS, the SUNY Schenectady President further advises that the County will be responsible for the construction of the Aquatic Center, including all phases of design architecture and engineering after consultation and agreement with SUNY Schenectady and the Adirondack Aquatic Center; and

WHEREAS, upon completion of construction of the Aquatic Center the County will own the facility in trust for SUNY Schenectady; and

WHEREAS, the Aquatic Center will be operated by SUNY Schenectady ; and

WHEREAS, the SUNY Schenectady President advises that a newly created Aquatic Center Oversight Advisory Board comprised of seven members will advise and make recommendations on the operation of the Aquatic Center; and

WHEREAS, the SUNY Schenectady President recommends that Schenectady Board of Trustees enter into the aforesaid Preliminary Agreement for the operation and construction of an Aquatic Center on land owned by Schenectady County; now, therefore be it

RESOLVED, that the SUNY Schenectady President be and he hereby is authorized to negotiate and to execute a Preliminary Agreement with Schenectady County and Adirondack Aquatic Center consistent with the provisions of this Resolution.

ADDENDUM

Board Members of the Adirondack Aquatic Center

Kara Haraden

Mike Relyea

Sara Gregory

Laura Davis

Vince Versaci

Jeff Frankel

Taylor Slone

Upon motion by Trustee King and Trustee Michael Karl, the resolution was unanimously approved.

#24-52

**AGREEMENT OF EMPLOYMENT –DR. STEADY H. MOONO,
PRESIDENT**

WHEREAS, the Board of Trustees of SUNY Schenectady County Community College and Steady H. Moono, Ed.D., the President of SUNY Schenectady (collectively referred to as the “Parties”), have been the parties to employment agreements, with the Initial Agreement commencing on July 1, 2015; and

WHEREAS, the Parties have entered into subsequent employment agreements extending the employment term for the President; and

WHEREAS, the term of the current employment agreement commenced on July 1, 2022, with a termination date of June 30, 2024, and was extended for the optional one-year extension ending on June 30, 2025 (the “Current Agreement”); and

WHEREAS, the Current Agreement provides that the President is eligible for a three (3) month paid sabbatical on the recommendation of the Board of Trustees Chair and upon approval by the Board; and

WHEREAS, the President submitted to the Board of Trustees Chair a request for a three (3) month sabbatical commencing on August 1, 2024 and ending on October 31, 2024; and

WHEREAS, the Board of Trustees Chair is recommending that the President's sabbatical be approved; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of SUNY Schenectady approve the President's requested sabbatical commencing on August 1, 2024 and ending on October 31, 2024

Upon motion by Trustee Hughes and Trustee Chericoni Versaci, the resolution was unanimously approved.

6) REPORT OF THE TREASURER

APPROVAL FOR THE KEY BANK N.A. WARRANTS #34 THROUGH #37

WHEREAS, the Treasurer has reviewed Key Bank N.A. Warrants #34 through #37 and recommends payment of same, it is hereby

#24-53 RESOLVED, that Key Bank N.A. Warrants #34 through #37 be hereby approved for payment.

Upon motion by Trustee Hughes and Trustee Michael Karl, the resolution was unanimously approved.

APPROVAL OF THE REPORT OF REVENUES AND EXPENDITURES FOR THE PERIOD ENDING APRIL 30, 2024

WHEREAS, the Board has received the Report of Revenues and Expenditures for the period ending April 30, 2024, as prepared by the Office of the Vice President of Administration in advance of the meeting, it is hereby

#24-54 RESOLVED, that the Report of Revenues and Expenditures for the period ending April 30, 2024, be accepted as received.

Upon motion by Trustee Karl and seconded by Trustee Hughes, the resolution was unanimously approved.

7) **PRESIDENT’S REPORT - April 2024**

8) **RESOLUTION FOR CONFER DEGREES AND CERTIFICATES FOR MAY 2024**

WHEREAS, the Academic Senate will be voting on April 26, 2024 to recommend that each of the candidates listed on the graduation list provided by the Registrar’s Office be granted a degree or certificate as indicated therein, it is hereby

RESOLVED, that the President be authorized to confer at the Commencement Exercises scheduled for May 16, 2024, the degrees and certificates listed on the graduation list, as recommended by the Academic Senate.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved

9) **NEW POLICIES**

RESOLUTION TO APPROVE THE ELIMINATION OF SINGLE USE PLASTICS AND PREFERENCES FOR DURABLE AND REUSABLE ALTERNATIVES POLICY 4.13

WHEREAS, The State University of New York (SUNY) approved a system-wide policy for the Elimination of Single Use Plastics and Preference for Durable and Reusable Alternatives; and

WHEREAS, each SUNY campus is required by June 30, 2024 to create and adopt their own policy to comply with this policy; and

WHEREAS, SUNY Schenectady Community College formed a collegewide committee to create a policy for the Elimination of Single Use Plastics and Preference for Durable and Reusable Alternatives; and

WHEREAS, the committee reviewed and applied SUNY’s policy as it relates to the College, and now wishes to adopt this policy; and

#24-57

BE IT RESOLVED, the Board of Trustees approves the attached Elimination of Single Use Plastics and Preference for Durable and Reusable Alternatives Policy for SUNY Schenectady County Community College, effective upon approval by the Board of Trustees.

Upon motion by Trustee Chericoni Versaci and seconded by Trustee King, the resolution was unanimously approved.

#24-58 RESOLUTION TO APPROVE THE FIRST AMENDMENT SUPPORT TEAM POLICY

WHEREAS, the we recommend the attached new First Amendment Support Team (FAST) Policy for your consideration and for the consideration of the Board of Trustees; and

WHEREAS, the proposed policy will allow the College to adopt a proactive approach and supportive structure for responding to the exercise of First Amendment rights on campus; and

BE IT RESOLVED, pending review and consideration, we propose the new FAST Policy take effect immediately upon approval of the Board of Trustees.

Upon motion by Trustee Chericoni Versaci and seconded by Trustee Hughes, the resolution was unanimously approved.

#24-59 RESOLUTION TO APPROVE THE REVISIONS TO POLICY 2.18 ALCOHOL-FREE AND DRUG-FREE ENVIRONMENT POLICY

WHEREAS, the Human Resources office conducted a review of this policy in consultation with legal counsel for compliance with the Middle States Accreditation Review Schedule approved by the Board of Trustees; and

WHEREAS, the Policy 2.18 was completely rewritten to minimize institutional risk and directs behavior. This policy is pursuant to the Federal Drug-Free Schools and Communities Act of 1989, and SUNY Policy 3400 – Drug Free Schools and Communities Act/Drug-Free Work Place Act Compliance; and

WHEREAS, employees in violation of this Policy will be subject to disciplinary procedures consistent with applicable criminal and civil laws, rules, regulations, policies and collective bargaining action, up to and including termination of employment; and

BE IT RESOLVED, the new Policy 2.18 Alcohol-Free and Drug-Free Environment Policy take effect immediately upon approval of the Board of Trustees.

Upon motion by Trustee Hughes and seconded by Trustee Chericoni Versaci, the resolution was unanimously approved.

RESOLUTION TO APPROVE THE REVISIONS TO POLICY 3.15: DISCRIMINATION, HARRASSMENT AND RETALIATION POLICY AND COMPLAINT PROCEDURE AND THE RECINDING OF POLICY 2.13: EQUAL EMPLOYMENT OPPORTUNITY COMPLAINT PROCEDURE

WHEREAS, the Human Resources office conducted a review of these two policies in compliance with the Middle States Accreditation Review Schedule approved by the Board of Trustees; and

WHEREAS, the Policy 3.15: Discrimination, Harassment, and Retaliation Policy and Complaint Resolution Procedure has been revised and reflects the latest updates of the NYS model policy to meet the NYS Labor Law requirements for a sexual harassment policy; and

WHEREAS, the Policy 2.13: Equal Employment Opportunity Complaint Procedure is to be rescinded as it is outdated and conflicts with the revisions to the Discrimination, Harassment and Retaliation policy with is now in alignment with the NYS Model Policy; and

#24-60 **BE IT RESOLVED**, the new Policy 3.15 Discrimination, Harassment, and Retaliation Policy and Complaint Resolution Procedure take effect immediately upon approval of the Board of Trustees.

Upon motion by Trustee Hughes and seconded by Trustee Chericoni Versaci, the resolution was unanimously approved.

10) RESOLUTION TO APPROVE JOB DESCRIPTIONS

#24-61 **APPROVAL OF A TITLE TO BE ADDED TO THE COLLEGE'S PROFESSIONAL SERVICE LISTING**

WHEREAS, the College President has recommended the new title listed below be included in the College's Professional Services Listing; and therefore be it **RESOLVED**, that the President be authorized to submit the following title to the Chancellor of the State University of New York for inclusion in the Professional Service Listing for SUNY Schenectady effective immediately.

Assistant Vice President of Workforce Development and Community Education

Tiombé Tatum
Chief of Staff

Upon motion by Trustee Chericoni Versaci and seconded by Trustee Karl, the resolution was unanimously approved.

#24-62 APPROVAL OF A TITLE TO BE ADDED TO THE COLLEGE'S PROFESSIONAL SERVICE LISTING

WHEREAS, the College President has recommended the new title listed below be included in the College's Professional Services Listing; and therefore be it **RESOLVED**, that the President be authorized to submit the following title to the Chancellor of the State University of New York for inclusion in the Professional Service Listing for SUNY Schenectady effective immediately.

Senior Stewardship Officer

Tiombé Tatum
Chief of Staff

Upon motion by Trustee Chericoni Versaci and seconded by Trustee Karl, the resolution was unanimously approved.

11) PERSONNEL

#24-63 FOR TO APPOINT SARAH BOINK AS SENIOR STEWARDSHIP OFFICER FUNDED BY THE SUNY SCHENECTADY FOUNDATION

WHEREAS, it has been recommended that Sarah Boink be awarded a grant-supported appointment for the period commencing September 1, 2024 and continuing through August 31, 2025; and

WHEREAS, the President has concurred with said recommendation, it is hereby

RESOLVED, that that Sarah Boink be awarded a grant-supported appointment as Senior Stewardship Officer funded by the SUNY Schenectady Foundation for the

period commencing September 1, 2024 and continuing through August 31, 2025 at a salary of \$61,000; and be it

FURTHER REOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

Upon motion by Trustee Chericoni Versaci and seconded by Trustee Hughes, the resolution was unanimously approved.

#24-64

RESOLUTION TO APPOINT DR. LAURA FICARRA AS EARLY COLLEGE SUCCESS COACH (GRANT FUNDED)

WHEREAS, it has been recommended that Dr. Laura Ficarra be appointed as the Early College Success Coach; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Laura Ficarra be appointed as Early College Success Coach for the period of May 15, 2024 through August 31, 2025, at a salary of \$45,000; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

#24-65

RESOLUTION TO APPOINT JESSICA KRAWEC AS EARLY COLLEGE SUCCESS COACH (GRANT FUNDED)

WHEREAS, it has been recommended that Jessica Krawec be appointed as the Early College Success Coach; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Jessica Krawec be appointed as Early College Success Coach for the period of June 3, 2024 through August 31, 2025, at a salary of \$45,000; and be it

FURTHER RESOLVED, the grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the terms and conditions as set forth in the Personnel Policies of the Board of Trustees, and the Temporary, Grant-Supported Staff Positions and Temporary Assignments.

Upon motion by Trustee King and seconded by Trustee Hughes, the resolution was unanimously approved.

#24-66

APPOINTMENT OF DR. TIOMOTHY KONHAUS AS DEAN OF LIBERAL ARTS

WHEREAS, it has been recommended that Dr. Tiomothy Konhaus be appointed as the Dean of Liberal Arts; and

WHEREAS, the President concurs with said recommendation; it is hereby

RESOLVED, that Dr. Timothy Konhaus be appointed as Dean of Liberal Arts for the period commencing July 1, 2024 and continuing through August 31, 2025 at a prorated salary of \$76,000. This appointment is subject to the terms and conditions of employment as set forth by the terms and conditions as set forth in the Personnel Policies of the Board of Trustees.

Upon motion by Trustee Kings and seconded by Trustee Hughes, the resolution was unanimously approved.

#24-67

RESOLUTION TO APPOINT LAUREN LANKAU AS ASSISTANT VICE PRESIDENT OF WORKFORCE DEVELOPMENT AND COMMUNITY EDUCATION (GRANT FUNDED)

WHEREAS, it has been recommended that Lauren Lankau be appointed as Assistant Vice President for Workforce Development and Community Education; and

WHEREAS, Lauren Lankau has indicated that he will accept the position if offered by the Board of Trustees; and

WHEREAS, the President concurs with said recommendation, it is hereby

RESOLVED, that Lauren Lankau be appointed as Assistant Vice President for Workforce Development and Community Education for the period of June 3, 2024 through August 31, 2025 at an annual salary of \$80,000 as supported under the Apprenticeship, OPWDD, and DOL SCC2 externally monitored grants: and be it

FURTHER RESOLVED, The grant-funded appointment may be terminated prior to the end of the 2024-2025 academic year, upon expiration of grant funding. Should the funding source end, the salary and benefits will be reduced accordingly. This appointment is subject to the terms and conditions of employment as set forth by the Personnel Policies of the Board of Trustees (Unrepresented).

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

12)

RESOLUTION TO AWARD CONTRACT FOR “COMPUTERS FOR INSTITUTIONAL RESILIENCE AND POSTSECONDARY OPPORTUNITY GRANTS PROGRAM (IREPO) AND SMART SCHOLARS PROGRAMS”

WHEREAS, SUNY Schenectady (“College”) seeks a qualified vendor to provide 150 Lenovo K14 Notebooks, with an additional two-year extended warranty; and

WHEREAS, SUNY Schenectady (“College”) posted a Request for Quotations (RFQ) on the NY State Office of General Services – Comet Portal to solicit quotes from interested bidders to provide these products to the college; and

WHEREAS, SUNY Schenectady (“College”) received five (5) ‘Bids’ and eight (8) ‘No Bids’ in response to the solicitation and carefully reviewed and evaluated them against the criteria established in the RFQ,

NOW THEREFORE BE IT

#24-68

RESOLVED, that the Board of Trustees hereby authorizes a purchase order be issued to Lenovo USA., located at 8001 Development Drive Morrisville, North Carolina 27560, to purchase 150 Lenovo K14 Notebooks, with an additional two-year extended warranty, at a cost not to exceed \$ 81,202.50.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was unanimously approved.

13)

A RESOLUTION AUTHORIZING THE SALE BY PUBLIC AUCTION OR DISPOSAL OF PROPERTY OWNED BY SUNY SCHENECTADY COUNTY COMMUNITY COLLEGE

WHEREAS, the President recommends for sale or disposal of the following college property consisting of the following:

- 178 Desktop Computers
- 38 Laptop Computers
- 16 Projectors
- 44 Computer Monitors
- 15 Printers
- 2 Document Scanners

WHEREAS, the Board of Trustees of SUNY Schenectady County Community College (“College”) has determined that it is no longer necessary or useful to, or in the best interests of, the College to retain ownership of the property hereinafter described; and

WHEREAS, the Board of Trustees has determined it is in the best interest of the College to sell or dispose of the personal property.

#24-69

NOW, THEREFORE BE IT RESOLVED, that the President and his designee is hereby authorized to sell by public auction or dispose of and retire said property from the fixed asset inventory account, as necessary.

Upon motion by Trustee Hughes and seconded by Trustee Karl, the resolution was not unanimously approved; Trustee Chericoni Versaci abstained.

14) INFORMATIONAL ITEM

- Purchase of temperature-controlled lockers for Food Pantry (grant funded)

Upon motion by Trustee Hughes and Trustee Karl, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Renee Bradley
Secretary
Board of Trustees

Recorded by:
Tiombe Tatum
Chief of Staff